

The Nursery Nurse is responsible to the Managers and the Deputy Manager.

Job Description:

Duties will include:

- Adhering to the Policies and Procedures of Oakhill Nursery and compliance with the Children Act, Health & Safety legislation and the Ofsted standards.
- Participating in planning and implementation of Early Years Foundation Stage using the characteristics of effective learning to meet the children's individual needs.
- Understanding and ability to implement National Curriculum and Frameworks.
- Ensuring two way, open, honest communication with all parents and informing them of relevant aspects of nursery life and their child's development.
- Acting as a key worker for allocated children, updating observation/assessment record weekly.
- Ability to work on own initiative and as part of a team, offering practical solutions to problems.
- Supervising the children, being responsible for their physical, emotional, social and learning needs.
- To have an excellent understanding of safe guarding procedures, being aware of any potential dangers around the children.
- Being an allocated first aider.
- Working with the room leader to ensure base room meets all legal requirements set out in the Early Years Foundation Stage.
- Preparation, care, cleanliness and maintenance of nursery rooms and to clean and maintain equipment.
- Be a good role model for the children and staff.
- To keep and monitor accident, incident and risk assessment records.
- To attend staff meetings and training sessions, which may be outside of working hours as arranged by the Nursery Manager.
- To participate in regular parent's evenings, publicity events, open days and children's outings.
- Being responsible for own personal development under the guidance of your line manager.

Any other duties appropriate to the post as directed by the Nursery Manager.

Signed _____ Date _____